

## **Terms for Exhibitors:**

1. The NCSFA reserves the right to refuse any Exhibitor.
2. The NCSFA reserves the right to make final booth assignments. Locations may change without notice.
3. Exhibitors must have a direct connection and relationship with providing services to the Fire-Rescue community to exhibit during the show.
4. Exhibitors will avoid using materials and other media that may be potentially offensive to others. Upon refusal to remove offensive materials (when requested by the NCSFA), Exhibitor will be removed from the Expo and refused admittance in future years.
5. All exhibitors must be set up by 4pm on Thursday, August, 11, 2022. If the exhibitor is not set up by 4pm on Thursday, August 11, 2022, their booth will be forfeited to the first exhibitor on the SAFRE Exhibitor Wait List.
6. Exhibits must remain intact until the close of the Expo Saturday at 2:00 p.m. Exhibitors that breakdown prior to 2pm will forfeit their early registration opportunity for the 2023 SAFRE show.
7. All Exhibitor Representatives and Guests must be registered and wear provided credentials at all times. Credential badges may NOT be shared.
8. No alcohol may be served (either purchased or distributed freely) in any exhibit areas.

9. Exhibitors are liable for anyone, including children, who are injured by their equipment or apparatus during the SAFRE show. This includes, but is not limited to, climbing on apparatus, falls from apparatus and injury from displayed equipment.
10. \*All exhibitors and guests must adhere to all state and RCC health and safety mandates including, but not limited to health screenings before entering RCC; mask mandates; capacity limits; traffic flow guidelines for heavily trafficked areas; social distancing in the following areas: RCC common areas, classrooms, elevators/escalators, registration areas, bathrooms, enforcing it within your booth, observing it within any other exhibitor booth you or your guests may visit and any other areas visited within RCC while attending SAFRE.

## **For Apparatus Exhibitors:**

1. Apparatus should be clean upon your arrival at the staging area/check-in.
2. Once in place on the Expo floor, vehicle batteries must be disconnected or use a battery disconnect switch.
3. Once in place on the Expo floor, vehicle fuel tanks cannot exceed 1/4 full, 4 gallons or 19 liters, whichever is less.
4. All fire apparatus must be emptied of water prior to entering the exhibit hall.
5. Once in place on the Expo floor, all vehicle tank and fill openings must be sealed to prevent tampering.
6. Vehicles and equipment may not be fueled or have fuel removed from the vehicle on site.

**7. All Apparatus Exhibitors must maintain a minimum three-foot clear easement within their booth when it abuts an adjoining Exhibitor's booth.** This is to ensure a clear path of circulation and delineation of assigned booth spaces.

## **Cancellation Policy:**

For exhibit space cancellations **received in writing by the NCSFA**, refunds shall be made to Exhibitors subject to the following charges:

1. If more than 60 days prior to Expo (June 14, 2022), fifteen percent (15%) of the total exhibit space rental fees shall be retained by the NCSFA.
2. From 59 to 30 days prior to Expo (June 15 to July 14, 2022), fifty percent (50%) of the total exhibit space rental fees shall be retained by the NCSFA.
3. If less than 30 days prior to Expo (July 15, 2022), the full amount of the rental fee shall be retained by the NCSFA.
4. The space rental agreement will also be deemed to be cancelled if the Exhibitor fails to occupy their space by 5:00 pm on the Thursday before the Expo opens. In this event, the Exhibitor will remain fully responsible for the total cost of the exhibit space.